Dear\_\_\_\_\_\_\_\_\_\_,

We would like to invite you to be a member of \_\_\_\_\_\_\_(club name)\_\_\_\_\_\_\_\_\_\_\_\_\_. We are a 4-H club in \_\_\_\_\_\_County, and we do lots of fun things that we think you would enjoy. Things that we have planned for upcoming meetings are \_\_\_(list at least three things that you plan to do in the next few months)\_\_\_\_. There is no cost to join the club and all of our activities are free unless otherwise noted. If you would like to come to our next meeting just to see what it’s all about, please join us on \_\_\_\_\_\_(day of week, month, date, year)\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_(time)\_\_\_\_ at \_\_\_\_\_(location)\_\_\_\_\_\_\_. We will be \_\_\_(list activity)\_\_\_\_\_\_\_\_\_. Your family and other friends are welcome to come too! We hope to see you then!

Sincerely,

(your name)

Club (Leader/Member/Officer)