



**District II 4-H Council  
Candidate's Qualifying Form  
2018**

Name: \_\_\_\_\_ County: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_  
 Number of years in 4-H: \_\_\_\_\_

Which office do you seek? (Circle one)

- |           |                 |           |
|-----------|-----------------|-----------|
| President | Vice-President  | Secretary |
| Reporter  | Parliamentarian | Treasurer |

**Candidate's Statement**

I understand the role and responsibilities of the office I wish to hold and am willing to carry out its duties. I understand that I am expected to participate in a minimum of three District Council Meetings. Executive Officers (president, vice president, and secretary) are required to attend three State Executive Board Meetings (see calendar on next page).

\_\_\_\_\_  
Candidate's Signature

**Parent's Consent and Approval Statement**

I give my consent and approval for my child to be a district council officer candidate for the position selected above. If my child is elected to this office, I am willing to support her/him in carrying out the roles and responsibilities of the office. I understand that it is important for my child to attend council meetings and other district 4-H activities, and I will provide the necessary support in getting him/her there.

\_\_\_\_\_  
Parent/Guardian's Signature

**Agent's Consent and Approval Statement**

I give consent and approval to the above 4-H member to be a district council officer candidate based on their active and dependable county involvement. If he/she is elected I am willing to support this candidate.

\_\_\_\_\_  
County Extension Agents Signature

**\*\*Send completed form, biography, and headshot to [brooks15@ufl.edu](mailto:brooks15@ufl.edu) by April 2<sup>th</sup>\*\***

Officers will be elected via an online survey system by April 16, 2018. Interested candidates should prepare a 200-word biography including their leadership history and ambitions for the office chosen. Remember that this along with a headshot may be the only way these delegates get to know you so be honest, memorable and inspiring! **Be sure you are available for your officer induction on April 21, 2018 which is also District II Showcase from 9am until at the Washington County Ag Center in Chipley.**

All officers are expected to participate in District Council Meetings. We will have a minimum of three meetings. Officers may be invited to emcee awards programs or other special events during the 4-H year. Executive Officers are also expected to help plan the Northwest District Teen Retreat and participate in State Executive Board Meetings.

Specific Officer Duties:

- President: Work with the District II Director to prepare an agenda for each meeting. Preside at the meetings. Appoint committees if necessary.
- Vice President: Preside over meetings in the absence of the president. Work with committee chairs as needed.
- Secretary- Send meeting reminders via email and/or text. Record minutes of the meetings.
- Treasurer- Give a report on district funds.
- Parliamentarian- Ensure that council members are following rules of order.
- Reporter- Promote 4-H and activities of the council.

**District Council Calendar (tentative)**

Your first assigned duty as the District II Council will be to create the District Calendar. You will discuss and vote on dates and locations for the empty blanks. Please bring your calendars/schedules to the first meeting/event on **April 21, 2018** to assist in planning the following:

**2018:**

- April 21, 2018- District II Showcase and DII 2018-2019 Officer Induction, Chipley, FL
- August \_\_\_\_ - District Council Officer Training, Location: \_\_\_\_\_
- Sept/Oct (date TBD) - 1<sup>st</sup> Executive Board, Location (Likely Camp Cherry Lake)
- November \_\_\_\_ - District Council Meeting via Zoom (time \_\_\_\_)
- December- No meetings, holidays

**2019:**

- January (date TBD) - 2<sup>nd</sup> Executive Board, Location TBD (Likely Camp Cherry Lake)
- January \_\_\_\_ - District Council Meeting via Face to Face (location \_\_\_\_)
- February (date TBD) – NW District Teen Retreat, location TBD
- March (date TBD) - 3<sup>rd</sup> Executive Board, Location TBD
- March/April \_\_\_\_ - District Council Meeting via Zoom (time \_\_\_\_)
- April/May- District Events, Date and Location TBA

**\*\*Community Service Project- Date, Location and Topic TBD**

*\*Executive Officers only*