

4-H Club Criteria

- Enrolls at least five members from at least three families
- Conducts at least six meetings throughout the year.
- Selects youth officers or leaders to provide leadership to the club.
- Meets in any location (home, community center, military base, place of worship, after school, etc.)
- Meets the interests and needs of youth .
- Advised by adult staff or volunteers that have been screened and trained

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4-H Club Educational and Youth Development Principals

- Includes planned opportunities to learn and apply life skills such as leadership, citizenship, community service and public speaking.
- Provides individual project experience to develop in-depth knowledge about science, engineering and technology; citizenship; and healthy living.
- Provides programs, curricula and procedures that are based in research and developmentally appropriate

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4-H Club Educational and Youth Development Principals

- Uses experiential learning – learning by doing – as primary teaching approach
- Fosters youth-adult partnerships.
- Provides safe and healthy physical and emotional environments.
- Offers projects in a wide range of subject matters areas to meet youth needs and interests.
- A project is a planned sequence of age appropriate, research-based learning opportunities.

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Steps in Organizing a 4-H Club

- Contact the county 4-H agent.
- Complete Volunteer Screening and application process with completion of the 4-H volunteer application, agreement form, and confidentiality form.
- Complete the online volunteer enrollment at <http://www.4honline.com>.
- Attend 4-H volunteer/leader training.
- Obtain county and state 4-H policies and guidelines.

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Steps in Organizing a 4-H Club

- Access youth, parent, and community needs and interests.
- Recruit potential club members.
- Conduct an organizational meeting.
- Recruit project leaders.
- Youth and adult enrollment at <http://www.4honline.com>.
- Complete club forms, club charter, and reports
- Assist with club rules or constitution and by-laws.

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Types of 4-H Clubs

- 4-H Community Clubs
- 4-H Project Club
- 4-H Clover Bud Clubs
- 4-H After School Clubs

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4-H Club Packet/Forms

- 4-H Club Organizational Form
- 4-H Club Status Form
- Affirmative Action Letter
- Affirmative Action Documentation
- American Income Life 4-H Club Insurance
- Club Charter Request Form
- Volunteer Applications

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ACTIVITY – Steps in Organizing a 4-H Club

- Make two sets of 4-H Club Organizational steps "Cards". Print and laminate 2 sets of cards.
- Divide volunteers into two groups. Only one group if smaller number.
- Put cards in basket or container for volunteers to select. Have volunteers put steps in order.
- Discuss and report back to the group.

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4-H Club Charter

- A 4-H club must be chartered by National 4-H Headquarters at the U.S. Department of Agriculture and the appropriate State 4-H Program office in order to:
 - To be recognized as part of 4-H.
 - Authorized to use the 4-H Name and Emblem.
 - To be eligible for tax exempt status.
 - Complete a 4-H Club Charter request each year.

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The Essential Elements of 4-H


Belonging A positive relationship with a caring adult An inclusive environment A safe environment	Mastery Engagement in learning Learn new skills
Independence Opportunity to see oneself as an active participant in the future Opportunity for self-determination	Generosity Opportunity to value and practice service for others



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Belonging


- Research shows that it is important for youth to have opportunities for long-term consistent relationships with adults other than their parents.
- Belonging may be the single most powerful positive ingredient we can add to the lives of children and youth.




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Mastery

- Includes the development of skills, knowledge, and attitudes followed by the competent demonstration of these skills and knowledge.
- Settings that promote self-efficacy and mastery encourage youth to take risks, seek out challenges and focus on self-improvement rather than comparing themselves to peers.




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Independence

- Youth need to know they are able to influence people and events through decision-making and action.
- Independence refers to an adolescent's growing ability to think, feel, make decisions and act on her or his own.

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Generosity

- Young people need to feel their lives have meaning and purpose. They need opportunities to connect to their communities and learn how to give back to others.


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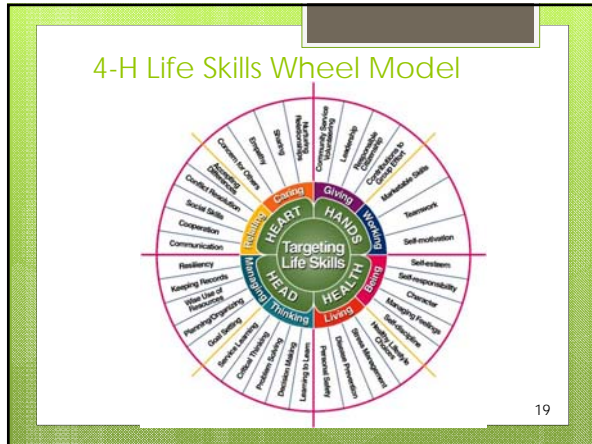
Characteristics of Youth Whose Needs are Met in Positive Ways

Belonging Loving Attached Friendly Intimate Social Cooperative Trusting 	Mastery Achieving Successful Creative Problem solving Motivated Persistent Competent
Independence Autonomous Confident Assertive Responsible Self controlled Self disciplined Leadership	Generosity Altruistic Caring Sharing Loyal Empathic Pro-social Supportive

From: Brandtro, L., Brokenleg, M., & Van Bockern, S. (1990). *Reclaiming Youth at Risk: Our Hope for the Future*. Bloomington, IN, National Education Service.

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The 4-H Connection

4-H Pledge	Essential Elements	Life Skills
Head	Independence	Thinking, Managing
Heart	Generosity	Relating, Caring
Hands	Mastery	Working, Giving
Health	Belonging	Being, Living

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- ### Essential Elements A Part of the 4-H Experience Activity
- Divide volunteers into three groups for each type of club:
 - Community
 - Project
 - Clover Bud
 - Pass out worksheet Essential elements: A Part of the Club Experience and pencils.
 - Identify ways that each type of club can provide opportunities for youth to experience the Essential Elements.
 - Select group recorder and reporter.
 - Report back to entire group.
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Check/Reimbursement Request



- Approve purchases
- Record in minutes
- Turn in receipts

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Fundraising

- Money with a purpose



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Affirmative Action

- Letters
- Fliers
- Emails
- Visits
- Newsletters



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Incident Reports

- Accidents
- Injuries
- Discipline



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Incident Reports
Accident, Injury & Discipline

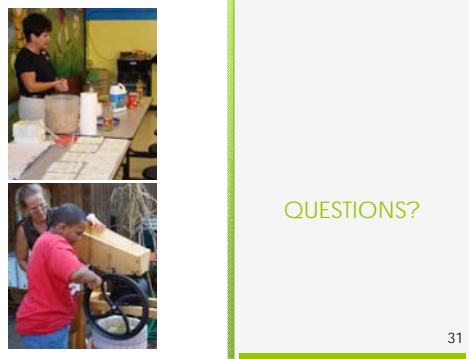
Case Study
Ben's rabbit got extremely agitated during a showmanship workshop. It jumped out of Ben's arms scratching him on the chest, face and arms.
Abby ran after the rabbit and crawled under the cages to try to get it. While she was under the table, she hit her head and started bleeding immediately.
Divide into two groups.
Group 1 - fill out Ben's accident report
Group 2 - fill out Abby's accident report
Report to each other when each group is finished.
Site hosts, please mute your mikes.

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Leader's Book

- Tab 1 - Summary Sheet
- Tab 2 - Monies Received
- Tab 3 - Check Requests
- Tab 4 - Fundraising
- Tab 5 - Affirmative Action
- Tab 6 - Incident Reports
- Tab 7 - Risk Management
- Tab 8 - Minutes

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QUESTIONS?

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