

HOW TO MAKE A MOTION

AND BRING IT TO A VOTE
IN A 4-H CLUB MEETING



GET RECOGNITION TO SPEAK

"Mister/Madam President"

PRESENT THE MOTION

"I move..."



GET A SECOND

Another club member states "Second" to
show the motion is worthy of discussion

DISCUSSION

Members must get permission to speak
Maintains order
Allows all voting members a chance to speak



QUESTION

When every voting member has had a chance to
speak, a member may call question.

